

The CSPE Excellence in Medical Leadership Award (Chris Carruthers Award)

TERMS OF REFERENCE

Description

1. The award shall be known as the CSPE Medical Leadership Award or the Chris Carruthers Award.
2. The Award shall be presented to a physician who has made an outstanding contribution to the development and mentorship of medical leaders in the field of health services leadership and management.
3. The award winner will receive a personalized plaque to be presented at the Annual General Meeting of CSPE.

Terms

1. The nominee must be a Canadian physician who is a CSPE member in good standing.
2. CSPE shall be under no obligation to present the award annually and it may be awarded to more than one person in a given year.
3. This award will not be awarded posthumously. In the event of the demise of the nominee after being selected but before being presented with the award, it shall be presented posthumously.
4. Nominations may be submitted, accompanied by suitable documentation, by any physician member of CSPE. Documentation will consist of a completed nomination form, a detailed letter qualifying the nominee and the nominee's curriculum vitae. Nominations submitted electronically (e.g., fax or email) will be considered so long as the original documentation is later submitted. Hand written submissions will not be accepted.
5. A nomination may be re-submitted in a subsequent year.
6. The Chair of the Awards Committee of CSPE shall receive nominations six weeks prior to the CSPE Annual Meeting at which the award is to be presented. They should be sent to the Chair, Awards Committee, c/o Carol Rochefort, Director, Canadian Society of Physician Executives, 1559 Alta Vista Drive, P.O. Box 59005, Ottawa, Ontario K1G 5T7 or fax 613 731-1779 or email carol.rochefort@cma.ca.
7. The Awards Committee shall make recommendations to the CSPE Board. The Board shall make the final decision by consensus.
8. The recipient of this award shall be offered the opportunity of attending the Annual General Meeting of CSPE to accept the award at the expense of CSPE.